



23 FEB 12 PM 2:18

**Rehoboth Council on Aging**  
**Board of Directors Meeting**  
**@Francis Farm Hall- 27 Francis Farm Rd**  
**Minutes of November 16, 2022**

- 1) **Call to order**---7:03 p.m.
- 2) **Pledge of Allegiance**
- 3) **Members Present**--- Ron Whitemore, Dr. Bruce Thayer, Brittany Bixenman, Sue Laverdiere **Members Not in Attendance**--- Associate Member MaryBeth Moriarty **Members Excused**--- Neal Harrington, Dr. Robert Lambe, Charlene Cunha **Director Present**--- Linda Sherman **Guests Present**--- Richard Panofsky and George Solas
- 4) **Review past months meeting minutes**---None
- 5) **Presentations**--- None
- 6) **Expense Reports**--- Gifts & Bequests (G&B) account has been used to replace a lot of the crafting and sewing supplies that were burned in fire. Now that crafting classes have resumed and increased, supplies are needed to run these classes. G&B is also being used to purchase catered food and paper products and disposable utensils due to the kitchen still not in function as of yet. Gert's café catered lunch this week cost the C.O.A. \$725.00 which we are charging only \$3.00 for per meal. There was an announcement made to make sure that the guests pay for their meal. There were some people not paying and eating for free recently.
- 7) **Director's Report**--- **Food Services**- Meals on wheels continues. **Gert's Café** has been increasing and is now serving 70-82 guests per week. **Snacks** are available at the coffee bar, **Donuts** from Dunkin Donuts on Wednesdays and Fridays each week.  
**Coffee cake & Coffee**- served on Wed. 12:30-1:30 p.m.  
**3 Bay sink**-has been delivered  
**Reception Desk**- The B.O.S. approved the purchase of a reception desk, computer, phone and equipment needed.  
**Senior Citizens Club Bazaar**- Was a success and many people attended. A hayride was also offered.  
**Country Flavored Band**- They played after lunch on 11.14.22  
**Mission Report**- We have received some feedback.  
**Phyllis Dupre**- She will be doing a book signing on 11.21.22 after lunch. She is the author of 'Rehoboth Through Time'.
- 8) **Old Business**---**Update on kitchen renovations and deep cleaning**- water report came back with zero P.F.A.s and the State needs engineering design on the filtration system for further certification.  
-**Review membership, including new Senior Members**- we are still getting new applicants coming. Local and non-local residents. We will be able to keep track of foot traffic more accurately once we have our reception area up and running properly.
- 9) **New Business**--- **Discuss air purifiers**- Human & Health Services will discuss this further. Does this make a difference in people's health? The C.O.A. currently has about 6-8 air return vents and to properly set this air purifier system up, would need at least 13 air return vents. Our system should be able to handle the extra air return vents needed. Filters would have to be changed more frequently as well. The smaller office rooms currently use smaller portable air purifiers. More information is needed to make a decision on whether or not this is more feasible to do. Chairperson Brittany Bixenman motioned to table this suggestion. Dr. Thayer 1<sup>st</sup> motioned and Ron 2<sup>nd</sup> the motion. All Board members present were in favor.
- 10) **B.E.S.I. Report**--- Dr. Thayer stated that their hiring process has increased and is doing well. They have been receiving A.R.P.A. funds and have had no issues with receiving them.
- 11) **Friends of the Rehoboth Elderly Report**--- Sue Laverdiere stated that they are dissolving this 501c program with regret and will no longer continue to have this service. All funds that were donated to the Friends of Rehoboth Elderly Fuel Assistance Program and General Funds Account have been directly transferred over to the Rehoboth Senior Center Fuel Assistance Program and Life Line Assistance Program.

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The C.O.A. Board thanked them for their services and their time throughout the years and their generous donation of funds being transferred over to the Rehoboth Senior Center's Fuel Assistance & Life Line Assistance Program.

- 12) **Correspondence**—None
- 13) **C.O.A. Building usage**--- None
- 14) **Open Forum**--- None
- 15) **Other Business Issues**—None
- 16) **Adjournment**---8:10pm- Brittany Bixenman motioned to adjourn meeting- all Board Members present unanimously agreed to adjourn.

*Respectfully submitted,*  
*Kimberly Robens- Secretary*

Approved by:

Brittany Bixenman- C.O.A. Board Chairperson



Next COA Board Meeting- 01.25.23 @7pm