

Rehoboth Town Events Committee

Minutes: June 13, 2017

Call To Order: 7:06 pm. All Board Members present were sworn in.

Meeting Attendees:

Mary Beth Moriarty
Cathy Edington
Chuck Procopio
Neal Harrington
Ray Olivier
Suzanne Laverdiere

Guest: Gerry Schwall
Laura Schwall

Agenda: Agenda Items taken out of order:

#1 - Pledge of Allegiance: 7:02 pm

#3 - Date of Event: September 16, 2017 with Rain Date of September 17, 2017

#4 - Tasks and People: Mary Beth Moriarty cannot take out the food tent permit, as she will not be in attendance on the day of the event. We need someone Food Safety Certified. Ray suggested his son should be able to do it, so he will ask.

Mary Beth Moriarty cannot take the calls about the event. Chuck Procopio can take the calls regarding booths. She can take calls until she leaves, and can also take out the tent permit, contact the Sheriff's Office, get the dumpster and Porta Potties.

Mary Beth Moriarty can't get/coordinate Mrs. Z's golf cart equipment. We don't have a ramp. Mary Beth Moriarty to contact Earl Dias to see if we can use his ramp.

Gerry Schwall will get the soda for the event.

Mary Beth Moriarty will send the letter regarding Redway Plain.

Chuck Procopio will contact John Ferreira and book the helicopter.

Chuck Procopio to contact Scott Rose to book him as the DJ again.

Chuck Procopio to contact the American Legion/Bruce Andrews regarding the Legion Flags.

Laura Schwall to contact Troop 13 and request their assistance again this year.

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*corrected
Suzanne Laverdiere*

#2 - Review of Block Party 2016: We discussed our prior review of the 2016 Block Party at the last meeting held,

#5 - Suggestions for Improvement for 2017: We discussed handing out a list of vendors or putting a list of vendors on posts at various locations so that people will know who's going to be at the Block Party.

The fresh burgers were a hit at the last event, so we will continue to use fresh.

We will change where the demos are to be held. We also discussed moving the whole field to orient to the gazebo. All members were in favor of this change.

Letter to Vendors/Flyers/Sign Up Sheets:

1. Remove the word Bands from flyer.
2. Hay Rides - Cathy to enquire with someone she knows about obtaining a 4H Sign. We will ask Noons Farms if they can do the Hay Rides again with a tractor.
3. Pony Rides - Rebello Farms did the Pony Rides at last year's Block Party. Discussed the possibility of someone else doing the pony rides for no fee or a small fee. Neal to speak to his daughter to see if she can do it, or knows someone who can.

Donation: Mary Beth Moriarty is checking to determine if our charitable donation was made to The Heart Association Team Ben. In the event it was not, can we still donate to that charity on behalf of last year's event, or should we pick a new charity and increase this year's donation? Chuck Procopio will contact John Ferreira and explain the situation. Mary Beth Moriarty will check to determine the amount usually given.

Finances: See Report attached.

Food Vendor Letter: Mary Beth Moriarty added her email to the bottom of the letter so that she can have access at any time. She will also obtain a Post Office Box and change all the letters and vendor information to include the P.O. Box with the notation that, after August 5, 2017, all contact regarding the event should be directed to Chuck Procopio, (508) 509-9253.

Vendor Lists: Laminate and post.

Helicopter Rides: Add the price, \$25.00, and that it is payable in cash only, on the flyer.

Stakes: Begin removing the stakes at approximately 1:00 pm on the day of the event.

Food Tent: We will need helpers at the food tent this year.

Meeting: To send letters and flyers at Mary Beth Moriarty's house on June 29th at 4:00 pm. To be mailed once the helicopter is confirmed for that date, September 16, 2017.

#6 - Other Business: None

#7 - Date of Next Meeting: Tuesday, July 18th, 2017, 7:00 pm, at Mary Beth Moriarty's house.

#8 - Adjournment: 8:15 pm.